

## **Rock Lake Christian Assembly Association: Trustee Meeting Minutes**

**Date:** November 21, 2022

**Call to Order:** President, Tony Russell at 7:10 p.m.

**Attending:** Karen Campbell, Amy Dobyys (Program Manager), Amy Essex (Business Manager), Don Engler, Luke Essex (Facility Manager), Rhonda Gilbert (Recording Secretary), Andy Goodrich, Pam Hager, Kristin Hoyt, Justin Lilley, Tony Russell (President), Tim St. Louis (Camp Director),

**Absent:** Jessica Lucchesi

**Guests:** None

**Devotions:** Rhonda Gilbert led devotions based on Philippians 1:3. RLCA exists because of its amazing heritage of faithfulness blessed by God. She read a story from an Ideals magazine that was her mother's. The story was about all of the people who had left momentos to this woman, and how she remembered these people as she saw them around her home. We need to be thankful for the memories of the people who have responded to God's calling and have left a heritage at RLCA that we are now called to continue. Paul wrote in Philippians 1:3, "I thank my God every time I remember you." May we also give cause for thanksgiving to God for the opportunity we have been given to leave a heritage for the generations of God's people that come after us.

**Additions to the Agenda:** None

**Public Comments:** None

**Correspondence:** A note and donation was received.

**Review/Approval of October 17, 2022 Trustees Meeting Minutes:** The secretary's report was accepted as presented.

**Review/Approval of October 2022 Financial Report:** See attached report. The Financial Secretary's report was accepted as presented.

**Director and Office Report:** Tim St. Louis-See attached report.

**Facility Manager's Report:** Luke Essex-See attached report.

**Program Manager's Report:** Amy Dobyys-See attached report.

### **Committee Reports:**

**1. Finance:** Kristin H. (chair)

1. Financial Review-Jim Lockwood completed a financial review for RLCA. He gave an excellent report with a couple of minor wording changes to employment agreements.
2. Brokerage Account-E-Trade is currently processing the new account and will notify RLCA

when it is ready.

**2. Family Campgrounds:** Don E. (chair) None

**3. Property Development:** Luke (chair) None

**4. Phase One:** Tony (chair) A Zoom meeting will be held on Tuesday, November 29 at 7:00 to present and discuss the A & E Architect Plans.

**5. Personnel:** Andy (chair) The committee will start meeting to review/rewrite job descriptions.

**6. Camper Scholarship Committee:** Amy D. (chair) None

**Old Business:**

1. Policies- The committee presented the proposed Sexual Belief and Behavior policy. There was discussion and suggested changes. The policy will be updated with the changes and sent to the board members prior to Tuesday, November 29 for their review and voted on at the December board meeting.
2. Tim presented a proposal for the Tabernacle Sound System Upgrade. The cost for the console and infrastructure will be between \$8,600-\$9,000. After a time of questions and discussion, it was decided to establish a designated fund for the sound system. Don Engler motion to establish the designated fund, seconded by Pam Hager. Motion was approved.

**New Business:**

1. Christian Camp Leaders Conference-Andy Goodrich motioned to pay the \$2300 for travel, conference fees and food for the staff to attend the conference in Louisville, Kentucky January 23-26. It was seconded by Rhonda Gilbert. Motion was approved.

**Closed Session:** Don Engler motioned to go into closed session, seconded by Karen Campbell at 8:34. Pam Hager motioned to end the closed session at 8:48, seconded by Don Engler. Both motions were approved.

**Motion to Adjourn:** Pam Hager motioned and Don Engler seconded

**Closing Prayer:** Tony Russell closed the meeting with prayer 8:49 p.m.

**Next Meeting:** December 19, 2022. Tim has devotions.

Respectfully submitted  
Rhonda Gilbert