

Rock Lake Christian Assembly Association: Trustee Meeting Minutes

Date: March 20, 2023

Call to Order: President, Tony Russell at 7:05 p.m.

Attending: Karen Campbell, Amy Dobyms (Program Manager), Don Engler (Vice-President), Amy Essex (Business Manager), Luke Essex (Facility Manager), Andy Goodrich, Pam Hager, Kristin Hoyt (Financial Secretary), Justin Lilley, Jessica Lucchesi, Tony Russell (President), Tim St. Louis (Director)

Absent: Rhonda Gilbert (Recording Secretary)

Guests: None

Devotions: Pam Hager

Jesus is the Light of the World. We are his light on the hill. Let our lights shine.

Additions to the Agenda: None

Public Comments: None

Correspondence: None.

Review/Approval of February 20, 2023 Trustees Meeting Minutes:

Don Engler motioned that the minutes are accepted as amended.

Andy Goodrich seconded the motion.

Motion carried.

Review/Approval of February 2023 Financial Report: See attached report. The Financial Secretary's report was accepted as presented.

Director and Office Report: Tim St. Louis-See attached report.

Facility Manager's Report: Luke Essex-See attached report.

Program Manager's Report: Amy Dobyms-See attached report.

Committee Reports:

1. Finance: Kristin H. (chair) - None

2. Family Campgrounds: Don E. (chair) - None

3. Property Development: Luke (chair) - None

4. Phase One: Tony (chair) – The committee is seeking ways to lower the costs.

5. Personnel: Andy (chair) – The committee is working on job descriptions.

6. Camper Scholarship Committee: Amy D. (chair) – The committee is seeking donations and will meet soon.

Old Business:

New Business:

1. Justin Lilley will be creating a video outline the camper check-in procedures.
2. Work Day is May 13th.

Closed Session: None

Motion to Adjourn: Justin motioned to adjourn at 7:40pm.

Closing Prayer: Andy closed with prayer.

Next Meeting: April 17, 2023. Karen Campbell has snacks and devotions.

Respectfully submitted
Karen Campbell