

ROCK LAKE CHRISTIAN ASSEMBLY
2022 FAMILY CAMPGROUND HANDBOOK



7389 EAST VESTABURG ROAD
VESTABURG, MICHIGAN 48891
989-268-5377 WWW.RLCA.ORG



2022 Changes Highlighted in Blue

MISSION STATEMENT:

“Rock Lake Christian Assembly exists to provide year round facilities and programs, removed from worldly distractions, which will develop current and future disciples to serve their congregations and grow the kingdom of Christ.”

The guidelines in this handbook are reviewed and updated yearly by a committee. They are intended to make your stay enjoyable. Any questions, comments, or suggestions should be directed to the Camp Director, Tim St. Louis. 517-507-1362 or tim@rlca.org.

OFFICE HOURS and RATES:

9:00am - 12:00pm Monday - Friday

Feel free to contact RLCA Staff outside “Office Hours” as they are likely elsewhere on the RLCA property. See page 11 for numbers.

Seasonal Rate (May 1-October 15): \$550.00

Winter Storage (October 16-April 30): \$100.00

Monthly Rate: \$175.00

Daily Rate 30amp site: \$20.00

Daily Rate 50amp site: \$24.00

CHECK IN:

- Reservations can be made by phone, e-mail, or in person.
- During office hours, check into the office before placing a camper.
- If the office is closed, unregistered guests should check the Family Campground Board inside the Welcome Center for contact information and site availability.

CHECK OUT TIME:

Check out time is noon. Please re-register with the Camp Office to stay longer than planned.

QUIET TIME:

Campground quiet hours are from 10:00pm to 8:00am. **Please be respectful of your campsite neighbors and our RLCA neighbors by limiting excessive noise between these hours.**

ADULTS:

The person registered is responsible for the conduct of all members of their party, including any guests at their campsite and on the campground. Individuals using the camp property should be able to identify their campsite number and the person responsible for that site.

CHILDREN:

No children under 18 are to be left unattended on the campgrounds. Exceptions may be made but must be approved by the Camp Director.

CONDUCT:

As a Christian camp and campground, everyone is expected to act appropriately and to avoid the appearance of evil. Violent, abusive, obscene language, or similar conduct will not be permitted.

The use of alcohol, non-prescribed drugs (controlled substances), and tobacco is strictly prohibited. Vaping, e-cigarettes, and marijuana are prohibited as well.

SERVICE BUILDING:

Help keep the facilities clean and in working order. If something needs repair and/or replacement, contact the Camp Office. **It is \$1 per use for the washer and \$1 per use for the dryer.**

RAUM HALL:

It is the responsibility of the campground users to keep the activity area in Raum Hall, if available, clean and picked up after it has been used. **Please clean up your dishes and messes.** Children under the age of 12 must be accompanied by an adult.

PARKING:

Please limit parking at campsite to two vehicles. Additional parking is available along the north side of Vestaburg road. No utility/boat trailers are to be parked in the campground.

LOT USE POLICY:

- Camping lots may be leased to individuals on a yearly basis and held through the winter by paying the winter storage fee in the fall.
- Those moving their camper for the winter but wishing to reserve their lots for the next camping season may do so with a \$50 non-refundable deposit by 10/15. This deposit will be applied to the following year's fee.
- Campground User Agreement must be updated each year.
- Anyone wishing to switch lots or anyone who has purchased a camper (either one for placement on an RLCA lot or one currently on an RLCA lot), must contact the RLCA Camp Office.

GRASS CUTTING:

Individuals whose camping unit will be on a single lot for more than 7 consecutive days are responsible for keeping the grass cut and weeds trimmed around their unit. Under normal circumstances, the Camp Staff will mow to within 5 feet of the unit. Equipment is available for your use upon request. RLCA power equipment may not be used by those under 18 years old. **Your lawn should be maintained from 5/1 to 10/15. If grass or weeds exceed 8", RLCA Staff will mow your lot without notice and you will be assessed a charge of \$15. We are not responsible for damages (such as cords or leashes left out). Between 10/15 and 5/1, we will maintain the lot but please leave your lot free of obstacles. Again, we are not responsible for damages (such as cords or leashes left out).**

BOAT USAGE:

Paddle boats, canoes, and kayaks may be available for Family Campground use. State of Michigan Camp Licensing Regulations require the wearing of Life Jackets on all RLCA watercraft. This includes RLCA paddleboats, canoes, and kayaks. RLCA has Type II PFDs that may be found in the Family Campground Storage Shed. The individual responsible at the campsite will be responsible for overseeing watercraft use. Children under 12 are to be supervised by an adult over 18 years of age when at the waterfront. Personal watercraft must maintain a 100 foot distance from the camp docks. Please do not use camp docks for loading/unloading personal boats.

BOAT USAGE (continued):

Power boats and jet skis must abide by the Rock Lake Association ordinance of 11:00am to 7:30pm as boating hours; at all other times a no-wake speed must be maintained. At all times, maintain a counterclockwise direction of travel and follow State Boating Laws.

FISHING:

There is to be no fishing from the camp's swimming or boat dock or from watercraft used by RLCA campers. A dock may be provided specifically for fishing.

SWIMMING:

The waterfront area is available for use, outside of RLCA programming which usually occurs between 2pm and 5pm during the week. Office or Waterfront Personnel will be able to answer any questions concerning the weekly schedule. It is also recommended that swimming occurs during hours of daylight. Waterfront policies posted at the waterfront entrance (Pioneer Deck).

SPEED LIMIT:

The speed limit is 10MPH for all gas powered and electric vehicles on the campground and 10MPH on Camp Trail. **No one under the age of 12 may operate these vehicles. Those between the ages of 12 and 16 must be accompanied by an adult over 18 when operating these vehicles.**

USING VEHICLES NOT ELIGIBLE FOR LICENSURE BY THE STATE OF MICHIGAN:

(GOLF CARTS, FOUR WHEELERS, POWER SCOOTERS, ETC.)

All vehicles used on the campground that fit the description above are to be used with extreme caution. A separate form must be signed by owners of these vehicles. These steps are put in place so that owners of vehicles will understand explicitly the ways in which these vehicles can be operated as well as who is responsible for accidents or injuries as a result of improper operation.

WASTE WATER DISPOSAL:

Individuals whose camping unit will be on a single lot for more than seven consecutive days are entitled to honey wagon service. **There is a \$2/pump service fee.** RLCA Staff will make every effort to ensure that tanks are pumped on the same day each week. There is a sign-up sheet located in the Welcome Center. Please make sure to move the site's pin each week signifying that the unit needs to be dumped that week. If an unscheduled dumping is requested, there will be a \$25.00 charge and is dependent upon staff availability. The Michigan Department of Health DOES NOT ALLOW the discharge of any raw wastewater onto or into the ground.

Temporary camping units (less than seven days) are to use the dump station located near the office.

There needs to be a 3-foot wide path from the front of the trailer to the clean out connection so that camp staff can access your wastewater valve.

All wastewater hook-ups must extend to the edge of the camper. This includes situations where the hook-up or pull handles are located completely or partially under a slide out, in which case, the slide out must be in or a blue tank must be used to empty by unit's owner. An extension could also be added

BOAT/TRAILER STORAGE:

Boat/trailer storage may be available for seasonal campsites. See Camp Office for details. Owners of items that have been unused for more than a year will be contacted about removal of stored items. Kayaks/canoes/rowboats can be stored at the site either in a shed or under the trailer.

SHEDS/DECKS/STRUCTURES:

Maximum size of shed is to be 8'x10'. All sheds, decks, and other structures need the approval of the RLCA Facilities Manager prior to delivery or construction. No permanent structures are permitted.

GARBAGE/TRASH:

Please help keep the grounds clean by placing all trash in the dumpster by the Welcome Center. Trash, debris, and other miscellaneous items are not allowed to collect around campsites.

ELECTRIC HOOKUP AND WATER LINES:

Per State of Michigan Regulation, there are to be no buried electric cords or water hoses servicing any camper. An anti-siphon device must be on the hydrant. If using a splitter, an anti-siphon must be on both sides of the splitter instead of attached directly to the hydrant. All lines are to be above ground. Water hoses must be either blue or white type designed for camper use.

PETS:

Pets are welcome. However, pets should be kept quiet, under control, out of buildings, and on a six foot leash while outside the camping unit. Pet owners are expected to pick up and deposit droppings in the dumpster or other appropriate receptacle. No domestic animals or pets are allowed in the swimming area or on the beach per licensing regulations. To comply with those requirements, pets are to stay off any camp property that is located between Rock Lake Drive and the edge of the lake.

CAMPFIRES:

All campfires are to be contained within a fire ring, either one belonging to the camp or a personal one. Do not leave campfires unattended. Put out fires before turning in for the night.

FIREWORKS:

No fireworks of any kind, including sparklers, are allowed on camp property.

NON-COMPLIANCE:

Individuals will be notified verbally by a member of the Camp Staff of any violations and given time to correct those violations. A second warning will be given in written form. A third warning could result in the unit being removed from the grounds at the owner's expense.

NON-RETURNS FOR FOLLOWING SEASON:

Individuals not returning for the following season are to leave a clean site. All trash and personal items are to be removed with the camping unit, including sheds, steps, and decks.

EMERGENCY PROCEDURES:

Weather:

1. In the event of a severe weather alert, the Camp Director and/or Facilities Manager will direct members of the campground to a safe location. The assigned location for Family Campground Members is the Family Campground Bathrooms.
2. The Director, Facilities Manager, or other Camp Staff, upon an alert from the National Weather Service, will ring the Tabernacle bell slowly and continuously until everyone is sheltered.
3. When the alert has subsided and the storm passes, the Tabernacle bell will be rung to notify individuals that it is safe to come out.

Fire:

1. If in a building, exit as quickly as possible and activate the fire alarm box near the door.
2. Call 911.
3. Contact the Camp Director and/or the Facilities Manager.

Medical Emergencies:

1. Do not move an injured person except to prevent further injury.
2. Make a decision to transport that person or call 911 immediately.
3. Be sure to give clear directions of location to the dispatcher.
4. An AED is located in the Welcome Center.

Lost Individual:

1. If someone is lost and it is suspected that the person was near the waterfront, contact the Facilities Manager or Waterfront Personnel to assist in the search.
2. If it is certain that the person disappeared in the water, call 911 immediately.
3. In some situations it may be necessary to call 911 if a person is suspected to be lost on land and cannot be located.
4. For land searches, notify the Camp Director or the Facilities Manager to gather staff to assist with the search of buildings.

OTHER THINGS TO CONSIDER:

Please turn off unnecessary appliances and unplug electrical devices like TVs, cell phone chargers, media players, etc., which use power even when they are not “on”. Please do not leave air conditioners running when camper is not being used. Sites using extra electricity are asked to consider a donation to RLCA in order to cover the added expense.

A spare key may be left with the office in the event of an emergency. RLCA Staff will not enter a camper without owner permission.

Guests staying in the Family Campground may not interfere with Camper Programs, per State Regulations.

AVAILABLE ACTIVITIES:

When RLCA Camps are in session, some activities may not be available.

- Swimming and Boating
- Disc Golf
- Basketball
- Carpet Ball
- Fishing
- Volleyball
- Raum Hall Campground Center with foosball, air hockey, ping pong, and kitchen.

VOLUNTEER OPPORTUNITIES:

We understand that your time here is for relaxation and renewal. As part of that, some choose to bless us with their skills and talents through service. If you would like to help in a particular area please see the individuals below:

- The Facilities Manager for grass cutting, wood cutting, painting, yard work, landscaping, small project building, electrical, and housekeeping.
- The Office Manager for canteen, office help, check-in, activity planning, and camp store.
- The Food Service Manager for meal preparation, meal serving, and dining hall clean up.

Local Attractions:

Fred Meijer Heartland Trail

- This beautiful and paved trail through Gratiot and Montcalm Counties connects Alma and Greenville with many on/off access points. No motorized traffic is allowed. There is an access point three miles from camp.

Anderson and Girls Orchard & Gifts, Stanton

- This orchard offers a farm/petting zoo free to the public. Many different kinds of animals including exotics are well kept there. A deli and gift shop is also onsite for coffee, donuts, ice cream, fresh fruit, and country gifts.

Vestaburg Community Days

- This festival is held in mid-July and includes a parade, fire department fundraising hog roast, car show, softball tournament, art show, Heartland Trail bike ride, community picnic, community choir concert, and fireworks.

Edmore Potato Festival

- Held in the second half of August, this festival features a parade, monster trucks, mud volleyball, music, and a potato tent.

Golf Courses:

Links of Edmore

1549 E. Howard City Rd. Edmore (989) 427-3241

Hidden Oaks Golf Course

1270 W. Monroe Rd. (M-46) St. Louis (989) 681-3404

Riverwood Resort

1313 E. Broomfield Rd. Mt. Pleasant (989) 772-5726

North Star Golf Course

4550 S. Bagley Rd. Ithaca (989) 875-3841

The Fields

1508 N State Rd. Ithaca (989) 875-4612

CONTACTING US:

Phone: 989-268-5377

Office Hours: 9am-12pm M-F

Feel free to contact RLCA Staff outside "Office Hours" as they are likely elsewhere on the RLCA property. See below for numbers.

Website: www.rlca.org

Email: rocklakechristiancamp@gmail.com

If you have needs after hours or on weekends and no one is in the office please feel free to contact one of the staff below.

Staff:

Tim St. Louis, Director

tim@rlca.org
517-507-1362

Luke Essex, Facilities Manager

luke@rlca.org
517-214-3358

Amy Dobyns, Office Manager

info@rlca.org
989-560-0893

Amy Essex, Business Manager

amye@rlca.org

Pam St. Louis, Food Service Manager

pam@rlca.org

EMERGENCY INFORMATION:

Emergency (Fire, Medical, Police)

911

Montcalm County Sheriff's Department
(Non-Emergency Dispatch)

989-831-7590

Mid-Michigan Medical Center-Gratiot
300 E. Warwick Dr. Alma, MI (14 miles)

989-463-1101

Mid-Michigan Urgent Care
321 E. Warwick Dr. Alma, MI (14 miles)

989-466-3332

Sheridan Community Hospital– ER/Walk-In Clinic
301 N. Main St. Sheridan, MI (21 miles)

989-291-3261

Local Churches:

Ferris Church of Christ 3443 Crystal Road, Vestaburg	Sunday School Worship	9:30am 10:30am
Vestaburg Church of Christ 7289 Avenue B, Vestaburg	Worship Sunday School	9:30am 11:00am
McBride Church of Christ 4368 Division, McBride	Sunday School Worship	9:30am 11:00am

Local Resources:

Farmer in the Dell, Vestaburg 8950 E Howard City-Edmore Rd	989-268-5547
Leona's Restaurant, Vestaburg 8801 E Howard City-Edmore Rd	989-268-5800
3D's Pizza, Vestaburg 8696 3rd St	989-268-9699
The Spot Gas Station, Vestaburg 9021 E Howard City-Edmore Rd	989-268-5280
Dollar General, Vestaburg 7906 N Crystal Rd	989-304-3102
Main Street Pizza, Edmore 430 E Main St	989-427-5125
The Depot (Gas & Restaurant), Edmore 1104 E Main St	989-427-5256
Daniel's Kitchen, Edmore 401 E Main St	989-427-3663
Edmore Family Foods, Edmore 540 W Main St	989-427-1001
Gold Star Outdoors, Edmore 358 Howard City-Edmore Rd	989-427-6037
Wash King Laundromat, Edmore 313 E Mail St	989-427-5544
Burger King & McDonalds, Edmore M-46	