

**Rock Lake Christian Assembly: Trustees Meeting
November 20, 2023**

Call to Order: Tony Russell called the meeting to order at 7:00 p.m.

Attending: Don Engler, Amy Essex (Business Manager), Luke Essex (Facility Manager), Rhonda Gilbert (Recording Secretary), Blake Harrison (Program Manager), Heather Harrison (Office Manager) Kristin Hoyt, Jessica Lucchesi, Tony Russell (President), Logan Sackett, Tim St. Louis (Director), Bruce Telfer

Absent: Pam Hager, Justin Lilley

Guests: None

Devotions: Blake Harrison gave devotions from John 16:33, "These things I have spoken unto you, that in me you might have peace. In the world you will have tribulation; but be of good cheer, for I have overcome the world."
Peace...true peace in this world comes only from knowing and following Jesus Christ.

Additions to the Agenda: Meeting Date

Correspondence: None

Review /Approval of October 16, 2023 Trustees Meeting Minutes: Approved as presented.

Review/Approval of October 2023 Financial Report: Approved as presented.

Director's Report: Tim St. Louis-See attached report

Facility Manager's Report: Luke Essex-See attached report

Program Manager's Report: Blake Harrison-See attached report

Committee Reports:

1. **Finance:** Kristin Hoyt (chair) - No report
2. **Family Campground:** Don Engler (chair) Don reported that the campground is shut down for the season.
3. **Property Development:** Luke Essex (chair) - No report
4. **Phase One:** Tony Russell (chair) The January Trustees Retreat will include a presentation about fundraising for the new expansion development. Trustees Retreat will be on January 19-20.
5. **Personnel:** (chair is vacant) - No report
6. **Camper Scholarship:** Tim St. Louis (chair) Meeting in December
7. **ROLM (Recruitment and Onboarding of Like Minded Churches)** Jessica Lucchesi (chair) Meeting in December.

Old Business: None

New Business:

1. Nomination and Election of New Officers:

President: Don Engler nominated Tony Russell and was seconded by Logan Sackett. Nominations were closed. Tony was elected by unanimous vote.

Vice President: Rhonda Gilbert nominated Jessica Lucchesi and was seconded by Bruce Telfer. Nominations were closed. Jessica was elected by unanimous vote.

Recording Secretary: Bruce Telfer nominated Rhonda Gilbert and was seconded by Logan Sackett. Nominations were closed. Rhonda was elected by unanimous vote.

Financial Secretary: Tony Russell nominated Kristin Hoyt and was seconded by Jessica Lucchesi. Nominations were closed. Kristin was elected by unanimous vote.

2. **Committee Sign Up:** See attached Committee list.
3. **Snack and Devotions Sign up:** See attached list
4. **Fundraising:**
 - a. There is currently \$945.51 in the Scholarship fund.
 - b. Tuesday, November 28 is Giving Tuesday. We are hoping to raise \$17,500 to send 100 campers to camp in 2024.
 - c. Each trustee is encouraged to promote regular giving by 5 individuals who are not currently supporting the camp on a monthly basis.
5. **Meeting Date Change:** The monthly meeting for RLCA Trustees was changed to the **third Tuesday of each month** due to scheduling conflicts of several trustees.

Closed Session: Jessica Lucchesi motioned to go into closed session, seconded by Don. Closed Session began at 8:21. Logan motioned to end the closed session, seconded by Jessica Lucchesi. Closed session ended at 8:29.

Motion to Adjourn:

Closing Prayer: Tony Russell

Next Regularly Scheduled Meeting: 12/19/23

**Respectfully submitted by Rhonda Gilbert
Recording Secretary**