



ROCK LAKE CHRISTIAN ASSEMBLY CAMP & RETREAT FACILITY

7389 E. Vestaburg Rd. Vestaburg, MI 48891

www.rlca.org 989-268-5377

Rock Lake Christian Assembly Association: Trustees Meeting Agenda

Date: February 18, 2025

Call to Order: Jessica

Devotions: Jessica

Additions to the Agenda:

Public Comments:

Correspondence:

Review/Approval of January 2025 Trustees Meeting Minutes:*

Review/Approval of January 2025 Financial Report:*

Director's Report: Tim St. Louis

Facility Manager's Report: Luke Essex

Program Manager's Report: Blake Harrison

Committee Reports

1. Finance: Kristin (chair)

2. Family Campground: Tony (chair)

3. Property Development: Luke (chair)

4. Phase One: Bruce(chair)

5. Personnel: Justin (chair)

6. Camper Scholarship: Tim (chair)

7. ROLM: Jessica (chair) proposed changes to faculty job descriptions, next meeting 3/18/25, 6pm

8. Grant Writing: Bruce and Logan (co-chairs)

Old Business:

New Business:

- Summer missionary

- Logan S.

Closed Session*: requested by Jessica L.

Motion to Adjourn:*

Closing Prayer:

Next Regularly Scheduled Meeting: March 18, 2025 Pam has snacks and devotions.

* vote to approve



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Rock Lake Christian Assembly Association: Trustees Meeting

Date: January 21, 2025

Call to Order: Jessica Lucchesi called the meeting to order at 6:59pm.

Attending: Luke Essex (Facility Manager), Rhonda Gilbert (Recording Secretary), Pam Hager, Blake Harrison (Program Manager), Kristin Hoyt, Justin Lilley, Jessica Lucchesi (President), Tony Russell, Logan Sackett, Tim St. Louis (Director), Bruce Telfer (Vice President)

Guests: Mike Hager

Devotions: Rhonda Gilbert shared a devotion on how we know that God is good. She shared Luke 18:19, "Why do you call me good?" Jesus asked. "Only God is truly good." She went on to share 5 ways that we can know that God is good. 1-He wakes us up so He still has purpose for our lives. 2-He pours His favor on us. He surrounds us with so many blessings; a cup of coffee from a co-worker, a promotion at work, a smile on the face of a stranger when we're having a rough day. 3-Protecting us-have you ever misplaced your keys which made you a bit later getting out the door, only to find out that you missed being involved an accident. Or the cancer that was found because you had to have another less significant procedure. 4-God continues to speak to us through prayer, nudging our hearts and minds in the right direction. 5-Guiding us-When we seek God, He is faithful to guide us through His Word, that small voice, other christians, our gut. We just need to pay attention. These are just a few ways that God is good. The list is endless because God is good all the time. Rhonda closed with prayer.

Additions to the Agenda: No additions

Public Comments: None

Correspondence: The board received a thank you note on behalf of the staff for remembering them at Christmas.

Review/Approval of December 17, 2024 Trustees Meeting Minutes: The motion was made by Logan Sackett and seconded by Pam Hager to approve the December 17, 2024 minutes. The motion was approved.



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Director's Report February 18th, 2025

1. Church visits: Ferris Church of Christ: February 2nd Sermon & Display
St. Louis Church of Christ: February 9th Visit
Farwell Church of Christ: February 16 Update, & Display
2. GLCC Trustee Retreat @ Lake James: January 23-25
3. Christian Camp Leaders Conference: January 26-30
4. Setup for Youth for Christ Retreat: January 31
5. Summer Camp Registration opened: February 1st
6. All Clean: Feb 3rd, 10th, 17th
7. Staff Meetings: Feb 3rd, 10th, 17th
8. GLCC Camp Recruitment Day: February 4th
9. Food Service for Young Adult Retreat: February 8th
10. Prayer Meeting: February 11th
11. Meeting with Tony Russell to update FCG Handbook: February 13
12. Staff interview: February 13
13. Preparations for Man Camp
14. Working with Hands On Originals regarding shirt design & Order for 2025
15. Wrote letters of encouragement to students baptized this past summer
16. Working out kinks in summer camp registration with CampMinder
17. Helping families register for summer camp
18. Wrote 2 sermons
19. Men's Fellowship @ Ferris: Feb 3rd
20. Ferris Youth Group: Jan 22, Feb 5, Feb 7
21. St. Louis Youth Group: Feb 2, Feb 9, Feb 16

Tim St. Louis

Feb/Mar Goals

1. Get SMS texting services resolved
2. Finalize hiring summer staff
3. Spend time loving people

Facility Manager's Report:

Feb 18, 2025

Buildings and Grounds:

- Patched drywall and painted Blue Spruce center bathroom
- Replaced worn out outlets in Blue Spruce
- Replaced 6 Toilet Flanges in Blue Spruce that were broken and added concrete screws to attach to concrete.
- Cleaned up after pressure relief valve on Blue Spruce Water Heater released.
- Replaced pressure relief valve on Blue Spruce Water Heater and added expansion tank.
- Patched drywall in White Pine.
- Painted Meeting space and hallway.
- Replaced Kitchen faucet White Pine
- Painted pods in White Pine

Other Activities

- All clean 2/3/25, 2/9/25, 2/17/25
- Toured Round Lake Christian Assembly.
- Attended Christian Camp Leaders Conference in Glade Springs WV
 - Being a Good Steward of God's Money, Time, and People
 - The Power of Solar Savings
 - Following Up An Accident, Injury, or Near Miss
- Met with Michigan Solar Solutions looking at possible options for reducing our electricity expenses.
- Plowed and shoveled 1/23/25, 2/9/25, 2/13/2025, 2/15/25
- Attended Family Campground Committee meeting 2/6/25

Prepared by: Luke Essex

Program Manager's Report - February 2025

➤ **Camp Programs**

- Camp Leaders Conference (Jan 26-30)
- Young Adults Retreat (Feb 7-9)
- 4th & 5th Grade Retreat (Feb 14-16)

➤ **Church Visits**

- Dewitt CC (Jan 26)
- Men's Fellowship @ Ferris (Feb 3)
- His House FSU (Feb 5)

➤ **Social Media & Website work**

- Scheduled daily posts
- Updated summer camp pages
- Added yellow banner
- Updated dean bio and pictures

➤ **Housekeeping & Building Use**

- Hotel - Greyson Lilley Birthday (Jan 25)
- White Pine - Big Chill YFC Retreat (Jan 31-Feb 2)
- Hotel - Sam Wrisley (Feb 10-11)

➤ **Program Development**

- Middle School Retreat
 - Schedule, Games, and promotion.
- High School Retreat
 - Speaker, Schedule, promotion.

➤ **Meetings & Correspondence**

- Band practice with Tyler Dawdy (Jan 23)
- Breakfast with Gary Rose III (Jan 24)
- Lunch with Telfers (Jan 26)
- High School 2 leadership (Jan 25)(Feb 15)
- Staff meetings (Jan 27)(Feb 3, 10)