



ROCK LAKE CHRISTIAN ASSEMBLY CAMP & RETREAT FACILITY

7389 E. Vestaburg Rd. Vestaburg, MI 48891
www.rica.org 989-268-5377

Rock Lake Christian Assembly Association: Trustees Meeting Agenda

Date: November 19, 2024

Call to Order:

Devotions: Bruce Telfer

Additions to the Agenda:

Public Comments:

Correspondence:

Review/Approval of October 22, 2024 Trustees Meeting Minutes:

Review/Approval of October 22, 2024 Financial Report:

Director's Report: Tim St. Louis

Facility Manager's Report: Luke Essex

Program Manager's Report: Blake Harrison

Committee Reports

1. **Finance:** Kristin (chair)

2. **Family Campground:** (chair)

3. **Property Development:** Luke (chair)

4. **Phase One:** (chair)

5. **Personnel:** (chair)

6. **Camper Scholarship:** Tim (chair)

7. **ROLM:** Jessica (chair)

8. **Grant Writing:**

Old Business:

- Communication with Supporting Churches (Jessica)

New Business:

- Agenda and meeting procedures (Jessica)
- Christmas Potluck sign ups (Jessica)

Closed Session: Trustee planning session (Jessica)

Motion to Adjourn:

Closing Prayer:

Next Regularly Scheduled Meeting: December 17, 2024 everyone has snacks and **Tim** has devotions.

Rock Lake Christian Assembly Association: Trustees Meeting Minutes

October 22, 2024

Call to Order: Tony Russell called the meeting to order at 7:00 p.m. .

Attending: Amy Essex (Business Manager), Luke Essex (Facility Manager), Rhonda Gilbert (Recording Secretary), Andy Goodrich, Pam Hager, Blake Harrison (Program Manager), Kristin Hoyt, Justin Lilley, Jessica Lucchesi (Vice President), Tony Russell (President) Logan Sackett, Tim St. Louis (Director), Bruce Telfer.

Guests: Tylynn Sackett, Maddy Sackett

Devotions: Rhonda Gilbert gave a devotion based on 2 Chronicles 6:14 “:He said: ‘Lord, the God of Israel, there is no God like you in heaven or on earth–You who keep Your covenant of love with Your servants who continue wholeheartedly in Your way.’”

The story was told of a violinist who, after playing beautifully, told the audience that the violin was a Stradivarius. He then smashed it into a thousand pieces, The audience gasped and fell silent. Telling the audience that it was just a \$40 violin he had bought at a pawn shop. The point he was trying to make was that the violinist is much more important than the instrument. He then brought out the real Stradivarius and finished the concert.

We are but instruments used by God to make His music. We rely on Him, the Master Musician to orchestrate all that He has planned. In the hands of the Master, we can and will make His beautiful music here at RLCA. Rhonda concluded with prayer.

Additions to the Agenda: Closed Session

Correspondence: The camp received a note of appreciation and donation from Neil and Ethel Haney.

Review/Approval of September 17, 2024 Trustee Meeting Minutes: The motion was made by Logan Sackett and seconded by Bruce Telfer to approve the minutes with corrections. Motion was approved.

Review/Approval of September 2024 Financial Report: The motion was made by Logan Sackett and seconded by Jessica Lucchesi to approve the financial report. Motion was approved.

Director's Report: Tim St. Louis-see attached report

Facility Manager's Report: Luke Essex-available upon request

Program Manager's Report: Blake Harrison-see attached report

Committee Reports:

1. Finance: Kristin Hoyt (chair) -None

2. Family Campground: Don Engler (chair) - The Family Campgrounds handbook was updated with names and correct dates.

3. Property Development: Luke Essex (chair)-None

4. Phase One: Tony Russell (chair) - None

5. Personnel: Justin Lilley (chair) - None

6. Camper Scholarship: Tim St. Louis (chair) - There are plans to rework the 5K with the Gates family.

7. ROLM (Recruitment and Onboarding of Like-Minded Churches): Jessica Luchessi (chair) Bruce Telfer thanked Jessica and Tony for them presenting and fielding questions at the annual meeting.

Old Business:None

New Business:

1. Communication with Supporting Churches

The board discussed the possibility of improving communication with the supporting churches by sending a copy of the monthly board minutes via mail to voting reps. The drawback of this is that the voting reps frequently change. There was also discussion about publicizing the monthly meetings on social media like we do for camp sessions.

2. Election of Officers

President

Logan Sackett nominated Jessica Lucchesi. Bruce Telfer seconded the

nomination. A motion was made by Logan Sackett and seconded by Bruce Telfer to close the nominations for President.

Vice President

Rhonda Gilbert nominated Bruce Telfer. Jessica Lucchesi seconded the nomination.

Kristin Hoyt nominated Justin Lilley. Pam Hager seconded the nomination. A motion was made by Rhonda Gilbert and seconded by Logan Sackett to close the nominations for Vice President.

Recording Secretary

Justin Lilley nominated Rhonda Gilbert. Kristin Hoyt seconded the nomination, A motion was made by Logan Sackett and seconded by Bruce Telfer to close the nominations.

Financial Secretary

Logan Sackett nominated Kristin Hoyt. Bruce Telfer seconded the nomination. A motion was made by Justin Lilley and seconded by Logan Sackett to close the nominations.

The RLCAA Board of Trustees Officers for 2024-25 are:

President-Jessica Lucchesi

Vice President-Bruce Telfer

Recording Secretary-Rhonda Gilbert

Financial Secretary-Kristin Hoyt

3. Grants-Bruce Telfer suggested that RLCAA might be able to gain funds through grant writing. His daughter is involved in an organization that accesses grants on a regular basis. Following discussion it was decided to establish a Grant Writing committee.

4. Committees (as of 10-22-24)

Family Campground

Logan Sackett (chair)

Jessica Lucchesi

Luke Essex

Finance

Kristin Hoyt (chair)

Jessica Lucchesi

Amy Essex

Tim St. Louis

Grant Writing

Jessica Lucchesi

Personnel

Justin Lilley (chair)

Grant Writing (con't)

Bruce Telfer
Logan Sackett

Personnel (con't)

Logan Sackett
Jessica Lucchesi
Tony Russell
Rhonda Gilbert

Phase 1 (New Building Project

Bruce Telfer (chair)
Logan Sackett
Pam Hager
Tony Russell
Tim St. Louis
Luke Essex
Blake Harrison

Property Development

Luke Essex (chair)
Pam Hager
Blake Harrison

**ROLM(Recruitment of Like-minded
Churches)**

Jessica Lucchesi (chair)
Kristin Hoyt
Bruce Telfer
Justin Lilley
Tim St. Louis
Blake Harrison

Scholarship Committee

Tim St. Louis (chair)
Pam Hager
Rhonda Gilbert
Andy Goodrich

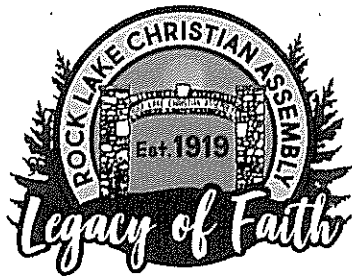
Closed Session: A motion was made by Logan Sackett and seconded by Bruce Telfer to go into closed session at 8:27 p.m.. A motion was made by Rhonda Gilbert and seconded by Bruce Telfer to come out of closed session at 9:30 p.m. Motion was approved.

Motion to adjourn: A motion was made by Kristin Hoyt and seconded by Logan Sackett to adjourn. Meeting was adjourned at 9:35 p.m.

Closing Prayer: Kristin Hoyt

Next Regularly Scheduled Meeting: 11/19/2024. Bruce Telfer has snacks and devotions.

Respectfully submitted by
Rhonda Gilbert
Recording Secretary .



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Director's Report November 19th, 2024

1. Church visits: St. Louis Church of Christ: November 10th, Visit
Alma Community Church: November 17th, Visit
2. Camp Programming:
Owosso First Church of the Nazarene: November 1st-3rd
His House Christian Fellowship: November 6th-8th
3. All Clean Nov 11th
4. Meeting with Garrett Lilley (Wolverine) & Josh See (Michiana): Oct 23
5. Dinner with Josh & Sarah Morrish (Duplain): Oct 24
6. Lunch Meetings with Rick Lippert (Barryton): Oct 29
7. Area Minister's Meeting: Oct 31
8. Setup Display & Activities for Statewide: Oct 31
9. Statewide with Ferris Youth Group: Nov 1-3
10. Meeting Luke Essex, Kellie Drongowski, Brian Baldwin about Backpack Trip: Nov 4
11. Statewide Meeting: Nov 5
12. Meeting with Matt Canfield, Jeff Strickler, & Terry Strickler (Easton): Nov 6
13. Angel Tree Director's Meeting: Nov 6
14. Lunch Meeting with Henry Hawver (Wheatland): Nov 8
15. Meeting with Mark Walter (First Church Owosso): Nov 11
16. Meeting with Mike Blakely, Walter Neuenschwander, & Greta Briere (South Lansing):
Nov 11
17. Reached out to Dean's about Christmas Cards
18. Setup privacy policy & SMS registration
19. Went over Employee Review & contract with Luke
20. Reached out to prospective Deans to fill; 5th & 6th Wilderness Camp, Soccer Camp,
Running Camp, & 3rd & 4th Wilderness Camp
21. Youth Group @ Ferris, Oct 23, 30, Nov. 1-3, 6, 13 @St. Louis, Oct 27, Nov 3, 10, 17

Tim St. Louis

December Goals

1. Keep up with Staff Meetings
2. Continue meeting with area church leaders, another 30.
3. Get visit to Wheatland, GL, McBride, Coe
4. Start prayer meetings at camp

Facility Manager's Report:

Nov 19, 2024

Buildings and Grounds:

- Winterized
 - Schraeder Cottage
 - Hall Cottage
 - Dining hall
 - Family campground
 - Dickinson bathrooms
 - Maple Cottage
 - waterfall
 - power washers
 - honey wagon
 - FCG Service building
 - Raum Hall
 - Pioneer Cottage
- Stored benches, power equipment in tabernacle
- Moved tables and paddle boats to pavilion for storage
- Replaced broken window on Canteen

Other Activities

- LEAVES
- Toured Wolverine Christian Assembly
- Meet with Brian Baldwin and Kelly Drongrowski regarding next years advanced backpack trip
- All clean as required

Prepared by: Luke Essex

Program Manager's Report - November 2024

- **Camp Events/ Private Events**
 - Statewide Promo Table (Oct 31-Nov 3)
 - Zac Caddy Retreat (Nov 1-3)
 - HisHouse Staff Retreat (Nov 6-8)
 - Crafting Retreat (Nov 20-23)
- **Church Visits**
 - Bailey Christian Church (Nov 10)
 - Duplain Church Of Christ (Nov 17)
 - Duplain Youth Group (Nov 17)
 - Duplain Young Adults (Nov 17)
- **Social Media & Website work**
 - Daily posts (community building, upcoming events, TBT)
 - 5 videos for the Elders Retreat with Gary Johnson
 - Added "What we believe" page
 - Updated minutes on wix
 - Updates to mobile side
- **Housekeeping & Building Use**
 - Bell: Mike and Caryn Foshaug (Oct 24-26)
 - Kimberling: Harrison's (Oct 26)
 - Bell: Amy Watson (Oct 30-31)
 - Kimberling: HisHouse Staff Retreat (Nov 6-8)
 - Bell: Sam Wrisley (Nov 8-10)
 - All Clean (Nov-11)
- **Meetings & Correspondence**
 - Staff meetings (Nov 7)(Nov 11)(Nov 18)
 - Breakfast with Gary Rose III(Oct 9)(Nov 6)
 - Laundromat (Oct 28)(Nov 5)(Nov 11)
 - Vestaburg Prayer Breakfast (Oct 30)
 - Lunch with Brandon Salander (Oct 30)
 - Annual Ministers Meeting (Oct 31)
 - Statewide Leadership (Nov 5)
 - High School 2 Leadership (Nov 9)
 - Lunch with The monks (Nov 10)
- **Other news**
 - Days off due to weekend events (Oct 23) (Nov 4 -afternoon only)
 - Was able to baptize Chandler Whitford at Duplain (Nov 17)